

Setting Distribution Rates

TEFAP partner agencies may **set their own distribution rates** of TEFAP product. These are the guidelines, per NCCA, that you will need to follow:

1. You must set the rate of distribution **prior** to your first distribution for the period.
2. You may **not** change the rate of distribution once distributions have started.
3. Your distribution rate plan needs to be documented.
4. You may not hold back any items for distribution at a later time.

We hope this flexibility will help you better serve your TEFAP clients and alleviate some issues surrounding fluctuating allocation rates.

Tips for setting your distribution rates:

- The quantity received of each item should be divided by the anticipated number of households to be served.
- Larger family units may receive more food as long as this policy is set prior to the start of your distribution and it is documented.

Example of setting distribution rates:

You may use the template provided. Below is an example of distribution rates to set. You can then indicate the quantity distributed in each week of the month to help keep track of inventory.

In the example below, the distribution rate for apricot cups is set at 1 unit for a household size of 1-3 individuals and 2 units for a household of 4 or more individuals. Garbanzo beans, however, are set at a higher distribution rate (3 units for a household size of 1-3 and 6 units for a household size of 4 or more). Increasing the distribution rate is a good option if you have an abundance of product.

Client Choice with TEFAP

| | | Units Per Family Size | Weeks Served | | | | | |
|-------------------|-----------|-----------------------|--------------|---|---|---|---|--|
| Qty | | 1-3/4+ | 1 | 2 | 3 | 4 | 5 | |
| Apricot Cups, Frz | 96/4.5 oz | 1/2 | | | | | | |
| Beans, Garbanzo | 24/15 oz | 3/6 | | | | | | |

TEFAP foods are eligible for the “client choice” program. If you choose to use “client choice” in your pantry, please advise the clients that they can choose which of the TEFAP items they would like to receive. Another option for modified client choice is to allow clients to donate TEFAP product back to your food program. If TEFAP food is donated back from the client, you are then able to include the product in your non-TEFAP food distribution. Please reach out to your Zone Coordinator with any questions about how to best offer client choice with TEFAP product.

MANNA FOODBANK, ASHEVILLE, NC

April - June 2021

TEFAP Balanced Distribution Rates

Agencies should distribute to each client the full range of items in stock using the amounts per item listed below. This is a blank document that your agency can use to set your own distribution rates. Please post distribution rates and keep consistent.

| 38 Total Items | | | Units Per Family Size | Weeks Served | | | | |
|----------------|---------------------------|--------------------|-----------------------------|--------------|---|---|---|---|
| Product Code | Unit Size | | 1-3/4+ | 1 | 2 | 3 | 4 | 5 |
| 110561B | Apples Fresh | 12/3lb | 1/2 | | | | | |
| 100306 | Beans Green 300 | 34/#300 can | 1/2 | | | | | |
| 100001B | Butter 36 | 36/1 lb Ctn | 1/2 | | | | | |
| 100211B | Fruit Mixed 300 | 24/#300 can | 1/2 | | | | | |
| 100182 | Ham Wateradd Frz | 12/3 Lb Carton | 1/2 | | | | | |
| 100895 | Juice Grape 64 oz | 8/64oz plas btl | 1/2 | | | | | |
| 100897B | Juice Orange 64 oz | 8/64oz plas btl | 1/2 | | | | | |
| 100388B | Lentils Dry Pkg | 12/2lb | 1/2 | | | | | |
| 111203B | Milk Whole Fresh | 4/128 Fl Oz | 1/2 | | | | | |
| 111293B | Ocean Perch Fillet Frz | 20/2 Lb Pkg | 1/2 | | | | | |
| 111071B | Oranges Fresh Bag Pkg | 12/3 lb | 1/2 | | | | | |
| 110450 | Pasta Spaghetti | 20/1 lb | 1/2 | | | | | |
| 100218B | Peaches Cling 300 | 24/#300 Can | 1/2 | | | | | |
| 100223 | Pears 300 | 24/#300 Can | 1/2 | | | | | |
| 110560B | Pears Fresh Pkg | 12/3 Lb | 1/2 | | | | | |

| | | | | | | | | |
|--|--------------------------------------|-----------------------------|-----|--|--|--|--|--|
| 100233B | Plums 300 | 24/#300 Can | 1/2 | | | | | |
| 100295B | Raisins 24 | 24/15oz pkg | 1/2 | | | | | |
| 100335B | Spaghetti Sauce | 24/#300 can | 1/2 | | | | | |
| 100320 | Veg Mix 300 | 24/#300 cans | 1/2 | | | | | |
| 100908B | Walnuts Eng Pcs | 24/1 Lb Pkg | 1/2 | | | | | |
| 100378B | Beans B Lima 2 | 12/2lb Pkg | 1/2 | | | | | |
| 100207B | Applesauce | 24/#300 can | 1/2 | | | | | |
| 110021B | Beans Pinto can | 24/300 | 1/2 | | | | | |
| 100159B | Beef Ground Frz | 40/1 Lb Pkg | 1/2 | | | | | |
| 110154B | Chicken Split Breast | 6/5 Lb Pkg | 1/2 | | | | | |
| 100899B | Juice Cran Apple 64 | 8/64 oz Plas Btl | 1/2 | | | | | |
| 111081B | Peanut Butter Smooth Jar | 12/16 Oz | 1/2 | | | | | |
| 100491B | Rice L 2 | 24/2 Lb Pkg | 1/2 | | | | | |
| 110563B | Salmon Can | 24/14.75 Oz can | 1/2 | | | | | |
| 100894B | Juice Cherry Apple 64 oz | 8/64 oz Plas Btl | 1/2 | | | | | |
| 110741B | Tortilla Whole Wheat Frz | 24/1 Lb | 1/2 | | | | | |
| All Food below this line is TEFAP - Trade Mitigation (TM). TEFAP-TM ended in December 2020, but some products are left over in state warehouses. | | | | | | | | |
| 110921B | Chicken Fillets Unbrd Frz | 30-lb Ctn | 1/2 | | | | | |
| 100117B | Chix Fajita Strips | 30 lb ctn | 1/2 | | | | | |

| | | | | | | | | |
|---------|---------------------------|-------------------------|-----|--|--|--|--|--|
| 110094B | Chix Leg Qtrs | 4/10 Lb Ctn | 1/2 | | | | | |
| 110845B | Eggs Liq Frz | 12/2 lb ctn | 1/2 | | | | | |
| 100211B | Fruit Mixed 300 | 24/#300 Can | 1/2 | | | | | |
| 100897B | Juice Orange 64 oz | 8/64 oz Plas Btl | 1/2 | | | | | |
| 100218B | Peaches Cling 300 | 24/#300 Can | 1/2 | | | | | |

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