

Attachment 11: COVID-19 Intake Form

**TEFAP ELIGIBILITY APPLICATION FOR USE DURING
COVID-19**

AGENCY NAME: _____

TEFAP DISTRIBUTION SITE ADDRESS: _____

CITY: _____

COUNTY: _____

Issued by: _____

Agency Representative Signature

Date: _____

IMPORTANT-----READ THIS STATEMENT BEFORE SIGNING FOR FOOD(S):

Participant understands that any misrepresentation of need, sale, or misuse of the foods I have received is prohibited and could result in a fine, imprisonment, or both. (Sec. 211 E, PL 96-494 and Sec. 4C, PL 93- 86 as amended)

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov

This institution is an equal opportunity provider.

TEFAP Agreement (Rev 1.6, 9/14/20)

Date: _____	FNS		Monthly Income	Weekly Income	Number in Household	Authorized Proxy Name
	Yes	No	If you do not receive FNS Benefits (i.e. food stamps) Enter monthly or weekly income			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						

Household Size	Per Year	Per Month	Per Week
1	\$25,536	\$2,128	\$491
2	\$34,488	\$2,874	\$663
3	\$43,440	\$3,620	\$835
4	\$52,416	\$4,368	\$1,008
5	\$61,368	\$5,114	\$1,180
6	\$70,320	\$5,860	\$1,352
7	\$79,296	\$6,608	\$1,525
8	\$88,248	\$7,354	\$1,697
EACH ADDITIONAL FAMILY MEMBER	(+\$8,976)	(+\$748)	(+\$173)