

**MANNA FoodBank
Board of Directors Meeting**

Date: January 16, 2019	Begin Time: 5:00	End Time: 6:30	Total Time: 1 1/2 hr
Members Present: Leeann Bridges (by phone), Judy Butler, Keith Collins, Mary Davis, Melody Dunlop (by phone), Ron Edgerton, John Forsyth, Bud Hughes, David Jenkins, Kip Marshall, Jim Mathews, Steve Metcalf, Louise O'Connor, Karen Olson, Cindy Piercy, Jerry Prickett, Calvin Tomkins, Sage Turner, Ed Zaidberg			
Location: Laurel's Kitchen			
Staff Members Present: Nancy Flippin, Jill Hansen, Mary Nesbitt, Hannah Randall			
Members Absent: Rasheda McDaniels, Robert Simmons (on leave)			
Topic/Member	Discussion/Recommendations/Conclusions	Notes FRAC	
Call to Order	Steve Metcalf called the meeting to order and presided. He called on Judy Butler to state the mission and vision of MANNA FoodBank		
Consent Calendar	The minutes of the November board meeting, previously distributed, were approved as written.	Approved	
Basic Commitment/ Role of the Board Steve Metcalf, Hannah Randall	Steve shared the Basic Commitment and its importance. Hannah continued the discussion, calling attention to the calendar and the expectation of board participation in the bigger board events and biggest signature events: Blue Jean Ball, Empty Bowls, the Giving Tree (recognizing Ingles as MANNA's largest food partner).		
Committee Structure Hannah Randall	Mindful of time, Hannah identified the committees and their chairs: Executive, Steve; Membership and Governance, Judy; Development, Jim; Audit, Bud; Finance, Mary; Public Policy, Ron.. A motion was made and approved to thank previous committee chairs for jobs well done. Jim called attention to addressing greatest needs: Finances, Membership and Governance, and Audit. The idea is to seek out folks according to interest.		
Sourcing Report Jill Hanson	Jill began by reporting that 10.1 million pounds of food had been distributed by the first half of the year, a 12% increase. Ingles remains the biggest source, providing 22% of products. There is a great amount of involvement from various sources, 85% of which is donated. One example is that apples exceeded 300,000.		
Finance Committee	Nancy began by reporting that there are six to seven months of reserves and the expectation is to be on budget for the year.		

<p>Report / Nancy Flippin</p>	<p>There have been positions added and some staff movement. Direct mail with our current company, after disappointments with the previous outside company, is exceeding the plan. The internal mailing results are down slightly.</p> <p>Discussion about our 990 indicated that it does not exactly mirror statements. Percentages are excellent at 90% plus. Finance committee approved the results and asked that it be sent to the board. A motion for board approval passed unanimously.</p> <p>Finance concerns, primarily about tax reform, led to a conservative budget 18/19. Overall, however, tax reform has not had a large impact. There is concern that there may be a later impact resulting in some softening in certain areas. For now, foundation giving is up and the ...portfolio is growing.</p>	
<p>Development Jim Mathews</p>	<p>Jim reported that a recent staff member hired to work primarily on signature events “came and went quickly.” She was not meeting the standards expected by MANNA. There are already interviews lined up to fill the position.</p> <p>The development committee has been working to take up the slack. Louise O’Connor has taken on Table for 3, for example. Time lines and trends continue to be positive.</p>	
<p>President’s Report/ Steve Metcalf</p>	<p>Steve began with thanks for the holiday party in December with special thanks to Judy.</p> <p>He asked Judy to give highlights of the Board Assessment. Referring to a handout, she called attention to the areas of significant improvement and those of that remain somewhat neutral.</p>	
<p>CEO’s Report Hannah Randall</p>	<p>Hannah’s extensive report began with the Strategic Plan, current and future. The current plan is mostly completed. The new three-year plan is being developed with the input of a consultant, Bob Kahle. Developing the plan will engage all employees, people we serve, and board. The plan will require Finance Committee approval.</p> <p>The Racial Equality workshop will occur on February 4 from 9 a.m. until 4 p. m. led by two consultants. Board and staff will be represented. As an aside, Hannah pointed out that the new CEO of Feeding America is a woman of color. The key opener is the question, “Do we represent the community?”</p> <p>Steve pointed out that the process will be painful but is the right thing to do.</p> <p>Hannah reported that the government shutdown has affected many areas of food insecurity including WIC, free lunch, SNAP. And TFAP. She pointed out a reminder that for every food bank meal, the government supplies twelve. Feeding Carolinas is working to keep food banks open. MANNA will be opening to federal workers.</p>	

	<p>Hannah indicated that there will be written communication regarding Board Activity. Malarie is helping coordinate the logistics. There will be one in Canton on February 12 and one at the Salvation Army building in Spring Creek on February 22.</p> <p>After sharing a brief story, Hannah said she is honored to be a part of the work of feeding the hungry.</p>	
<p>Old Business New Business</p>	None	
Handouts	Meeting Agenda, November Board Minutes, Summary of Financial Report, Self Assessment Summary, Government Shutdown Talking Points	
Adjournment	6:30 P. M.	
Next Meeting	At 5 P.M. in Laurel's Kitchen, 627 Swannanoa River Road, April 24, 2019	

Submitted

Jerry Prickett, Secretary