



## Important Reminder: Use of Food Bank Product

Please remember that all FoodBank product which is donated product is subject to IRS guidelines that state: "All products received from the FoodBank can only be used in relation to an organization's non-profit status and **solely for assisting the ill, the needy, or infants, without regard to race, ethnicity, religion, sex, gender, age, national origin, handicap, marital status, or sexual orientation**; the product can neither be offered for sale, sold, transferred, nor bartered in exchange for money, other properties, or services, or otherwise allowed to re-enter commercial channels." To summarize, **FoodBank product is only for the clients a program serves** - not for staff or any other person not designated as a client. As always, if a staff member, volunteers, or guests (i.e., family members) are present at mealtime, the meal may be shared with them, but this should be the only use allowed other than by clients.

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### IMPORTANT REMINDER OF MEMBERSHIP VIOLATIONS:

- Exchanging donated food or other products for money, property, or services.
- Distributing food or other products to another not-for-profit organization (i.e. sub distribution)
- Removal of donated food or other products from an on-site program for private use.
- Using donated food or other products in a manner that is not related to the exempt purposes of the FoodBank.
- Donated food or other products are improperly stored, refrigerated, or transported.
- Donated food or other products are improperly stockpiled.
- Member agency is in violation of any state or local statute, ordinance, code, or regulation.
- Requiring religious service attendance in exchange for food or other product.

*\*\* If you have further questions about membership criteria and violations, please call MANNA's Agency Relations Manager Amy Haynes at 828-774-5905 \*\**